Cyber Capacity Building Programme
Advisory Board

Terms of Reference

This document outlines the structure and terms of reference of the Advisory Board (AB) of the Cyber Capacity Building Programme (CCBP). The CCBP is a grant run by Global Partners Digital (GPD), generously funded by the Dutch Ministry of Foreign Affairs. Over the next two years, the CCBP will aim to enable and empower civil society actors to follow, participate and effectively contribute to national, regional, and international conferences and debates on cyber policy issues. A core part of the CCBP is a training programme aimed at up to 50 civil society actors from the global south to raise awareness, impart in-depth understanding of cyber policy issues, and enhance participants' advocacy skills.

Aim of the Advisory Board
The AB is set up by GPD, the main implementer of the CCBP, in order to pool substantive and strategic guidance in developing and delivering the training element of the programme.

Mandate of the Advisory Board
Members of the AB will, in particular:
● Support the training needs assessment in the form of surveys, interviews, and where possible focus groups;
● Identify the principal issues relevant for civil society with regard to cyber policy, and notably the concept of cybersecurity;
● Advise on the outline and content of the online training curriculum;
● Contribute to and participate in the development of the training delivery strategy;
● Function, where possible, as mentors for the participants throughout the course of the training period;
● Contribute to information sharing around the programme.

Structure of the Advisory Board
The AB will consist of a maximum of 10 members, who will be selected based on criteria including expertise in the field of cyber policy, training and advocacy experience, and geographic and gender balance. Members will be selected through an open application process managed by GPD, running from 14 to 29 January 2016.

The day-to-day activities of the AB will be carried out by its members. GPD will be responsible for the overall management of the AB. Members will participate in an individual capacity. The AB will operate virtually.

Participation in the AB will be voluntary. Members are expected to play an active role in all communications – online or through conference calls. Outputs will be arrived at by consensus.

Indicative Timeframe

The mandate of the AB will run throughout 2016.

	ACTIVITY	WHO	JAN	FEB	MAR	APR	MAY	JUN
1	Building civil society capacity to engage in cyber policy debates							
i	Setting up the advisory board	GPD	X					
ii	Undertaking regional needs assessment	AB, GPD	X	X				
iii	Developing the baseline curriculum	AB		X	X			
iv	Developing the (regional) training program	AB, GPD, regional partners			X	X		
v	Planning, developing video material for webinars	GPD, AB, external			X	X	X	X
vi	Delivering the webinar series (Q&A on video modules)	GPD, AB, regional partners						Jun-Sept
vii	Delivering the in-person training (3x)	GPD, AB, regional partners						Sept-Nov